

Highland Fire District  
Regular Meeting  
February 13, 2018  
7:15 PM St 1

Commissioners:	Stephen DiLorenzo	(PRESENT)
	Benjamin Bragg	(ABSENT)
	Christian Erichsen	(PRESENT)
	John Fraino	(ABSENT)
	Alan Barone	(PRESENT)
Secretary/Treasurer	James Passikoff	(PRESENT)
District Clerk	Denise A. Holzberger	(PRESENT)
Chief	Peter Miller	(PRESENT)

Chairman DiLorenzo called the meeting to order, led the salute to flag and called for a moment of silence for fallen firefighters.

Chairman Dilorenzo dispensed with the normal order of business to permit Mr. Phil DeAngelo Of Focused Wealth Management to give his monthly commentary of our funding for our LOSAP Program.

Mr. DeAngelo stated that this is a good time to put money in the fund. He stated that he is carefully monitoring our funds and we are in a conservative position. Treasurer Passikoff stated that the market has been bouncing but will probably end up right where we were in January by the end of February 2018. It was reported that we have half our tax money; should have all of it Soon. Chairman DiLorenzo thanked Mr. DeAngelo for coming in.

- 1. APPROVAL OF MINUTES-** Chairman DiLorenzo asked for a motion to approve the minutes of the organizational meeting and regular meeting held on January 3, 2018.

**MOTION:** Commissioner Chris Erichsen moved to approve the minutes of the January 3, 2018 Organizational meeting, as amended to read "Commissioner Chris Erichsen Present", seconded by Commissioner Alan Barone.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

**MOTION:** Commissioner Chris Erichsen moved to approve the minutes of the January 3, 2018 Regular meeting, as amended to read "Commissioner Chris Erichsen Present", seconded by Commissioner Alan Barone.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

2. **Bills**-Chairman DiLorenzo asked for a motion to pay the bills as reviewed by himself and Chief Miller on February 12, 2018 and Commissioner Alan Barone on February 13, 2018.

**MOTION:** Commissioner Alan Barone moved to approve the bills totaling \$81761.68, seconded by Commissioner Chris Erichsen.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Chairman DiLorenzo noted that the generator at St 2 is complete.

**MOTION:** Commissioner Chris Erichsen moved to approve the bill in the amount of \$111.45 from Lawrence A. Quilty, Inc., our insurance broker, for endorsement changes made as per our instructions, seconded by Commissioner Alan Barone.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

These endorsement changes increased Station 2 building values.

It was noted for the record that Commissioner Ben Bragg is no longer part of Bragg's Electric.

3. **NEW MEMBERSHIP- Joseph Timothy Lyons**

Chairman DiLorenzo discussed the Board's function and encouraged participation at Duty nights to familiarize yourself with the trucks and equipment, as well as get to know your officers and fellow members. We do not tolerate harassment or hazing. Training is crucial as it helps to ensure no injuries. We have pride in this facility and consider it a privilege to be a part of this organization. Commissioner Barone stated that you can learn a great deal here and it can help you to pursue firefighting as a career as well as medical careers. Chairman DiLorenzo stated that training is intense. There is a process to complete prior to being able to participate: physical exam and orientation.

**MOTION:** Commissioner Chris Erichsen moved to approve membership of Joseph Timothy Lyons, pending the successful completion of a physical exam, as a probationary active firefighter with age restrictions, seconded by Commissioner Alan Barone.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

**4. Correspondence-**

**Ulster county Volunteer Fireman Association-2018 meeting schedule  
Duchess Overhead Doors- Preventive Maintenance Proposal  
Ladies Auxiliary- 2018 Officers  
Certificate of Insurance- County of ULSTER**

**Room Requests-**

**Saturday March 17 set up 7 Pm to 9 PM and Sunday March 18 2018 event 12 Pm to 5 PM**  
Baby Shower requested by John Valentino –Life Member HHCo #1

**MOTION:** Commissioner Alan Barone moved to approve the use of the community room as requested By John Valentino for a Baby Shower on March 18, 2018, with set-up on March 17, 2018, seconded by Commissioner Chris Erichsen.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent  
Motion carried.

**Friday March 23, 2018 set up 6 PM and Saturday March 24, 2018 6PM to 10 PM Penny Social (Spring)**  
**Ladies Auxiliary requested by Leslie Benson**

**MOTION:** Commissioner Alan Barone moved to approve the use of the community room as requested By Leslie Benson for the Ladies Auxiliary’s Spring Penny Social on March 24, 2018 with set up on Friday March 23, 2018, seconded by Commissioner Chris Erichsen.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent  
Motion carried.

**Friday September 28 2018 set up and Saturday September 29, 2018 event 6 Pm to 10 PM Penny Social (Fall)**  
**Ladies Auxiliary requested by Leslie Benson**

**MOTION:** Commissioner Alan Barone moved to approve the use of the community room as requested By Leslie Benson for the Ladies Auxiliary’s Fall Penny Social on September 29,, 2018 with set up on Friday September 28, 2018, seconded by Commissioner Chris Erichsen.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent  
Motion carried.

**5. Committee Reports-**

**Buildings & Grounds St 1- Commissioner Bragg and Barone**

**Community Room Renovations-** need to find a replacement to do the work as David Krzeminski Resigned from the Hose Company.

**IAR Boards**-LAN repaired by Northeast Computers

**Buildings & Grounds St 2**- Commissioners Erichsen and Fraino

**Tree**-pending

**Lighting**-repaired

**Alarm**-received several calls from Safeco indicating trouble with the alarm. Verizon repaired line.

**Damaged gutter**- discussion of damage gutter possibly damaged by County Waste. Quotes needed for repair. Will need a roll of gutter material as it is special order color.

**Blacktop**-pending until Spring.

**Generator**- replaced by Gentech.

**7. New Apparatus**- no report

**8. Insurance/Workers Compensation**- renewal March 2018

**9. Physical Fitness**-

Total reimbursed \$159.61 5 members for 1<sup>st</sup> Qtr 2017 May 9 2017

Total reimbursed \$238.62 6 members for 2<sup>nd</sup> Qtr 2017 July 10, 2017

Total reimbursed \$191.68 5 members for 3<sup>rd</sup> Qtr 2017 Dec 1 2017

Total reimbursed \$94.49 2 members for 4<sup>th</sup> Qtr 2017 Feb 13 2018

Preventive Maintenance for fitness equipment performed on 8/15/17 –new contract pending

**10. Ulster County Fire District Association**-Commissioners Bragg, DiLorenzo and Erichsen  
September 2018 at Highland Fire District

**11. Service Awards**- Jan 2018 Activity posted Feb 2, 2018

**12. Treasurer's Report**- Treasurer Passikoff explained that January and February 2018 reports will be combined as 2017 is in process of being closed out.

**13. Public Comment**- none

**14. Chief's Report**-Chief Miller reported the following:

2018 Training Schedule  
OSHA 3/4/18

**15. Old Business-**

**Firearms Policy-** currently firearms are not permitted in the Building.

Legal Counsel was consulted; can allow firearms but must look at additional training and check with the insurance carrier. It is frowned upon but could be done.

**16. New Business-**

**Corned Beef Dinner 3/17/18-** Highland Hose Company #1 would like to hold a Corned Beef dinner.

**MOTION:** Commissioner Chris Erichsen moved to authorize the Highland Hose Company #1 to hold a corned beef dinner on 3/17/18 at Station 1, seconded by Commissioner Alan Barone.

VOTE: 3 Aye 0 No 0 Abstain 2 Absent

Motion carried.

**Dutchess Door Preventative Maintenance-** \$60 per door \$28 per operator

**MOTION:** Commissioner Chris Erichsen moved to authorize the Dutchess Door Maintenance Proposal for Station 1 and 2 doors, seconded by Commissioner Alan Barone.

VOTE: 3 Aye 0 No 0 Abstain 2 Absent

Motion carried.

**Room Requests-** discussion of issues regarding use of the community room. Parking, and blocking of exits were a problem at a recent event. Revision of the request form with emphasis on these areas highlighted. District Clerk to revise.

**Gear Washer-** current one needs bearings repaired; parts not available as unit is too old.

Received quote from HK Laundry in the amount of \$7965.29. 3 to 4 week lead time. HK has always provided good service.

**MOTION:** Commissioner Alan Barone moved to authorize the purchase of the gear washer/extractor From HK Laundry manufactured by B & C Technology at a cost of \$7965.29, seconded by Commissioner Chris Erichsen .

VOTE: 3 Aye 0 No 0 Abstain 0 Absent

Motion carried.

**Cancer Insurance-** pending effective 1/2019.

**Air Movement Fans-** Commissioner Erichsen stated that we should contact Bragg's Electric regarding air movement fans for Station 1.

**Fitness Equipment-** Commissioner Barone to review the fitness equipment preventative maintenance proposal. Hold bill until more information is received.

**17. Executive Session-**

**MOTION:** Commissioner Erichsen moved to go to executive session at 8:48 PM to discuss the employment history of individuals regarding the maintenance position, seconded by Commissioner Alan Barone.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

**18. Return to regular session-9:13 pm**

**MOTION:** Commissioner Alan Barone moved to authorize payment of the first installment of the 2018 contribution to the LOSAP Fund in an amount not to exceed \$75,000, seconded by Commissioner Chris Erichsen.

VOTE: 3 Aye 0 No 0 Abstain 2 Absent

Motion carried.

**19. Adjournment-**

**MOTION:** Commissioner Alan Barone moved to adjourn at 9:20 PM, seconded by Commissioner Chris Erichsen.

VOTE: 3 Aye 0 No 0 Abstain 2 Absent

Motion carried.

Respectfully submitted,  
Denise A. Holzberger, District Clerk

**APPROVED BOFC 3/13/18**